

Business, Accounting & Retail

T Level - Management and Administration

Campus: North Notts College - Worksop Campus

Code: W12TP02

Level: 3

About This Course

This course focuses on the development of knowledge and skills needed to work in the Management and Administration sector.

Preparing students to enter each sector, completion of the qualification gives students the opportunity to progress onto higher education courses and training.

What Will I Study?

You will study a range of topics, including:

- Management and Administration
- Business Improvement
- Business and commercial awareness
- Project Management
- Communication
- Collaboration
- Problem Solving
- Undertaking Research
- Reflective Practice

Entry Requirements

Achieved Grade 4 (C) in 5 subjects including English and Maths

How To Apply

You can apply by using our online application form and clicking the **Apply** button at the top of this page. For more information or support, please contact Student Services by emailing contact@nnc.ac.uk [mailto:info@rotherham.ac.uk] or by calling **01909 504500**.

What Courses Can I Progress Onto?

- Leadership and Management
- Marketing
- Finance
- Project Management

Additional Information

A 315-hour (45 day) minimum industry placement

PLEASE NOTE

We make every effort to ensure information within our online course directory is accurate and a true representation of the courses we are offering in 2025-26. However, we do reserve the right to make changes if necessary.

Last updated: 25th July 2025